**Glencoe Public Library – Skidmore, Owings & Merrill**

**August 7, 2024, Meeting summary**

**GPL: George Krafcisin, Roger Parfitt, Andy Kim**

**SOM: Adam Semel, Ian Kaminski-Coughlin, Jason Fischer, Brie Voetberg**

There were three meeting agenda items:

1. Upcoming workshops & schedule

SOM presented a revised schedule to the Building Renovation Committee. Key action steps include:

Week of August 12, 2024 – SOM will engage CCS to introduce the library’s space planning project and begin calculating estimates. Estimates for each design option will be presented to the Library Board at its September 18, 2024, Committee of the Whole meeting in addition to updated design options.

August 21, 2024 – SOM will present an update and current design options and will request feedback from the Trustees. Roger has called a Committee of the Whole meeting at 6:00 p.m. on August 21, 2024, ahead of the Regular Board Meeting.

September 18, 2024 – SOM will present “near-final” renderings to the Trustees along with rough cost estimates for each based upon work completed by CCS. Roger has called a Committee of the Whole meeting at 6:00 p.m. on September 18, 2024, ahead of the Regular Board Meeting.

After the final Board presentation – the Committee, Andy, and SOM plan to meet with the Village Manager ahead of the public presentation to provide an update.

Week of September 30, 2024 – SOM, the Building Renovation Committee, and Andy will host a presentation for members of the public. Details TBD.

Week of October 14, 2024 – SOM will submit a final report to the Library Board

1. Mechanical, Electrical, and Plumbing (MEP) summary

dhHMS, SOM’s engineering subcontractor on this project, presented the architects with its initial feedback based on three site visits and communications with Facilities Supervisor Joe Faust and the library’s Facilities team.

The feedback was divided into four categories (see page 56 of the meeting slide deck): Mechanical, Electrical/IT/AV, Plumbing, and Fire Protection.

1. Design options: S, M, L (& L Alternate)

SOM presented new ideas for each of the design options (S, M, L) as well as an alternate to the L option.

The discussion focused on three subjects:

* Collection space
* Quiet space
* Staff space

SOM recommends that the library consider adopting seating within collections that are currently without it and maintaining the practice in some existing areas. Due to the lack of new square footage, and the prioritization of a large program space, mixed use spaces are viable and most easily applicable. SOM will work with the management team, led by Technical Services & Automation Operations Manager Becky Halcli, to determine the total space required for collections.

At a previous meeting, Children’s and Public Operations Manager Ann Finstad suggested that the focus turn to quiet and loud spaces versus initial space designations determined by age specific to teen and adult use. The suggestion was welcomed by the Committee, SOM, and the management team.

Staff space will be finalized with the management team. So far, there has mostly been agreement with adding an office suite on the Ground Level and the Children’s Department remaining on the Upper Level.

*Other topics*:

Along with mixed use spaces (seating within collections), SOM requested that the Committee and Andy consider a few other design ideas to anchor the design concepts.

* Connecting staircase that maintains one area footprint allowing patrons to access each level (see page 14 of the meeting slide deck for examples).
* Is there a desire to add a makerspace/flex box to the library? Many of SOM’s most recent projects with libraries included adopting a makerspace/flex box to introduce and house emerging technologies as well as traditional practices such as sewing machines.
* Like makerspaces/flex boxes, SOM also asked if digital media labs, studios, sensory rooms, and group media spaces are of interest.

In addition to changes based on Committee, Board, and staff feedback, SOM also introduced an alternate to the L option. This alternate introduces ~2,000 additional square feet if the space plan included a building addition in the southeast corner. The proposed addition would be two levels (Ground and Upper) allowing for more collection spaces for Adult and Children’s Services respectively.

On the Ground Level, the addition would tie in with the Forte and YA Rooms creating one large, open, and continuous space in the east half of the building. On the Upper Level, the Children’s Department would inherit a large, open and continuous L-shaped space (see pages 39 and 40 of the meeting slide deck).

SOM is working on virtual and 3D “dollhouse” models to use for all future presentations.